Application Checklist

Apply online at solarfinancefund.org

Required Pre-Screening Questions
(Must respond “yes” to qualify)

- Is the project located in an eligible county within Central Appalachia? (See a list of SFF eligible counties at solarfinancefund.org.)
- Will someone from both the customer and the solar installer be available to confirm that this project is otherwise economically challenged and likely infeasible?
- Will someone be available to report on the project periodically in the future? (The SFF needs to report on metrics for any entity receiving funding.)
- Has a solar developer provided a quote to the solar customer regarding the estimated system size and specifications? (Note that until a quote has been provided, it's difficult for us to evaluate the funding opportunity.)

Additional Details Requested

Applicant Information

- First name and email address of the person completing the application form
- Name of the organization you represent
- Are you looking to "go solar" for your building, or are you a solar developer/installer looking to provide solar to a customer?
- Customer institution/organization/business name
- Customer's organization type (Choose one)
  - Public
  - Non-profit/NGO
  - Private
- Full address (street address, city, state, zip + county)
- Name, email, and phone # for the main point of contact
- Customer's electric utility provider

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**Solar Project Information**

- Name of solar developer / installer firm
- [Upload a copy of the solar quote]
- Have you solicited proposals from two or more solar installation/development firms to complete this project? *(Federal grant administration procedures require us to document that quotes have been obtained from at least two sources when possible. If a second source is not available, reasoning must be documented.)*
- Solar mounting type *(Choose as many as you like)*
  - Roof mount
    - Additional questions for roof-mounted systems
      - Has your solar installer evaluated your roof to support the proposed solar project?
        - Yes, and the roof can support the proposed solar project.
        - Yes, and the roof needs fixed or replaced prior to installation.
        - No.
      - Please describe the roof condition. *(The more details you can provide, the better. E.g., roof age, roof type, when was it last replaced.)*
      - Do you need financial assistance to perform necessary roof repairs? *(The SFF may be able to support certain roof repairs that are necessary for the solar system, up to $20k or 20% of the roof repair cost.)*
        - How much do you anticipate your roof repairs / replacement to cost? *(Please let us know if this is a fixed price or just an estimate)*
  - Ground mount - fixed tilt
  - Ground mount - tracking
  - Carport / Canopy
- Expected size of the solar array (kW DC)
- Expected Year-1 solar energy production (kWh)
- Customer's avoided cost of solar power ($/kWh) *(Look for this figure in the proposal. Note - this is almost never simply the total amount of the bill divided by the kWh used. Solar should offset all "$/kWh" related charges, but not necessarily the demand-based charges.)*
- Expected all-in cost to develop and install the system
- Any known incentives which may be available ($ amount, source of incentive, and any other details)
- How much funding do you estimate is needed to make this project viable? *(We are just looking for a ballpark estimate at this stage.)*

**Project Status and Impact Information**

- What is the solar project's status?
  - Prospecting / Pre-development

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- Proposal issued
- Contract signed
- Engineering
- Permitting
- Under Construction

• Why hasn't this project been built already? *(Describe the most significant roadblock to the project getting built.)*

• How can this roadblock be cleared (either through dollars or other development support)?

• If the roadblocks were cleared, when would this project get built? *(estimated operation date)*

• Describe the level of support this effort has from key decision maker(s) of the project.

• Describe how funding from the SFF will offset a risk or expense that will provide a positive return for your community.

• For private businesses: Briefly describe the community benefit the business generates. *(Describe how funding from the SFF will help offset a risk or expense that will provide a positive return to be shared beyond the owners/controllers of the company.)*