



Application Checklist

Apply online at solarfinancefund.org

Required Pre-Screening Questions

(Must respond "yes" to qualify)

- Is the project located in an eligible county within Central Appalachia? *(See a list of SFF eligible counties at solarfinancefund.org.)*
- Will someone from both the customer and the solar installer be available to confirm that this project is otherwise economically challenged and likely infeasible?
- Will someone be available to report on the project periodically in the future? *(The SFF needs to report on metrics for any entity receiving funding.)*
- Has a solar developer provided a quote to the solar customer regarding the estimated system size and specifications? *(Note that until a quote has been provided, it's difficult for us to evaluate the funding opportunity.)*

Additional Details Requested

Applicant Information

- First name and email address of the person completing the application form
- Name of the organization you represent
- Are you looking to "go solar" for your building, or are you a solar developer/installer looking to provide solar to a customer?
- Customer institution/organization/business name
- Customer's organization type *(Choose one)*
 - Public
 - Non-profit/NGO
 - Private
- Full address (street address, city, state, zip + county)
- Name, email, and phone # for the main point of contact
- Customer's electric utility provider

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Solar Project Information

- Name of solar developer / installer firm
- [Upload a copy of the solar quote]
- Have you solicited proposals from two or more solar installation/development firms to complete this project? *(Federal grant administration procedures require us to document that quotes have been obtained from at least two sources when possible. If a second source is not available, reasoning must be documented.)*
- Solar mounting type *(Choose as many as you like)*
 - Roof mount

Additional questions for roof-mounted systems

- Has your solar installer evaluated your roof to support the proposed solar project?
 - *Yes, and the roof can support the proposed solar project.*
 - *Yes, and the roof needs fixed or replaced prior to installation.*
 - *No.*
 - *Please describe the roof condition. (The more details you can provide, the better. E.g., roof age, roof type, when was it last replaced.)*
 - *Do you need financial assistance to perform necessary roof repairs? (The SFF may be able to support certain roof repairs that are necessary for the solar system, up to \$20k or 20% of the roof repair cost.)*
 - *How much do you anticipate your roof repairs / replacement to cost? (Please let us know if this is a fixed price or just an estimate)*
- Ground mount - fixed tilt
- Ground mount - tracking
- Carport / Canopy
- Expected size of the solar array (kW DC)
- Expected Year-1 solar energy production (kWh)
- Customer's avoided cost of solar power (\$/kWh) *(Look for this figure in the proposal. Note - this is almost never simply the total amount of the bill divided by the kWh used. Solar should offset all "\$/kWh" related charges, but not necessarily the demand-based charges.)*
- Expected all-in cost to develop and install the system
- Any known incentives which may be available *(\$ amount, source of incentive, and any other details)*
- How much funding do you estimate is needed to make this project viable? *(We are just looking for a ballpark estimate at this stage.)*

Project Status and Impact Information

- What is the solar project's status?
 - Prospecting / Pre-development

- Proposal issued
- Contract signed
- Engineering
- Permitting
- Under Construction
- Why hasn't this project been built already? *(Describe the most significant roadblock to the project getting built.)*
- How can this roadblock be cleared (either through dollars or other development support)?
- If the roadblocks were cleared, when would this project get built? *(estimated operation date)*
- Describe the level of support this effort has from key decision maker(s) of the project. •
- Describe how funding from the SFF will offset a risk or expense that will provide a positive return for your community.
- For private businesses: Briefly describe the community benefit the business generates. *(Describe how funding from the SFF will help offset a risk or expense that will provide a positive return to be shared beyond the owners/controllers of the company.)*